

Institute of Civil Protection & Emergency Management

"Uniting Academics and Professionals to Promote Excellence in Civil Protection"



Application Form **for** **ICPEM Course Accreditation**

1. Please complete the information below:

a)	Name of applying organisation	
b)	Address	
c)	Telephone	
d)	Fax No	
e)	E-mail address	
f)	Type of organisation	
g)	Name of person submitting application	
h)	Title of course	
j)	Course duration	
k)	Date of first course	
l)	Names of collaborating organisations (if any)	

2. Please supply the following information as a pdf file with your application:

- i. A clear achievable aim
- ii. Intended learning outcomes
- iii. Course content
- iv. Method(s) of course delivery
- v. Method of assessment of delegates
- vi. Procedure for ensuring the quality of the course
- vii. Procedures for monitoring, evaluating and reviewing the course
- viii. Qualifications of the staff who will deliver the course

This application will be reviewed by an 'ICPEM Accreditation Panel' and a report of its deliberations will be sent to the applicant, together with a 'Certificate of Accreditation', if the submission is successful.

Please email this completed application form and supporting documents as pdf attachments to eric.dykes@theicpem.net